



# City of San Antonio

## Contract Summary Sheet

Date: 1/13/2022  
Agenda Item: 21-4426

<b>Name/Title (Caption as shown on agenda):</b> Annual Contract for Dog and Cat Food Citywide 6100014082 VF	
<b>Brief Description of Item(s) and Use:</b> This contract will provide the Animal Care Services facility with the delivery of cat and dog food for animals sheltered at the facility. Animal Care Services intakes approximately 30,000 animals annually.	
<b>Total \$:</b>	\$56,000.00 annually
<b>Contract Period:</b>	Upon award through October 31, 2024 with two, one-year renewal options
<b>Method of Procurement:</b>	Competitive (2 bids received)
<b>Price Trend:</b>	26% increase from 2018 contract pricing
<b>Contract Info:</b>	Formal ___ Annual <u>X</u> Support/Maintenance ___ Lease ___
<b>Recommended Contractor(s):</b>	<b>Hill's Pet Nutrition, 400 W. 8<sup>th</sup> Avenue, Topeka, KS 66603</b> Items: 1a – 1b, 1d – 1f, 2a - 2c, and 2e - 2f
<b>Previous Contractor(s):</b>	Hill's Pet Nutrition, 400 W. 8 <sup>th</sup> Avenue, Topeka, KS 66603  Legend & White Animal Health Group, 105 Schelter Rd., Ste 204, Lincolnshire, IL 60069  Midwest Veterinary Supply, PO Box 856500, Minneapolis, MN 55485
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should these contracts not be approved, Animal Care Services will be required to make spot purchases for dog and cat food which may prevent minimizing transactional costs typically associated with long-term purchase agreements. The dog and cat food are used by the department in the daily operations. Without these products the department would be unable to carry out their operational activities.
<b>Using Department (s):</b>	Animal Care Services